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MEMORANDUM FOR: Executive Director

100-3-1

FROM: William F. Donnelly
Deputy Director for Administration

SUBJECT: Emergency Preparedness Task Force

REFERENCES: A. Memo for DDA frm Ex Dir, dated
11 Feb 86, Subj: A Program for
Catastrophe Response to Terrorist
Attack IncidentsB. Memo for Ex Dir frm DDA, dated
7 Feb 86, Same Subject

1. Meetings were held on 25 April, 9 May and 19 May 1986 for the purpose of coordinating an emergency preparedness task force. At these meetings, representatives from the Offices of Security, Logistics, and Medical Services were present. In addition, on 9 May 1986, [redacted] from the Office of Research and Development attended. The purpose of these meetings was to define our emergency response needs, problem areas, and to establish a coordinated and effective means of dealing with unexpected events.

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2. During the course of the discussions, several difficulties were highlighted. These are noted below with proposed solutions:

a. Overall Control - [redacted]

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ADMINISTRATIVE - INTERNAL USE ONLY

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b. Communications -

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c. Resource needs -

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d. Outbuildings -

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ADMINISTRATIVE - INTERNAL USE ONLY

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3. A senior management commitment to support emergency planning preparedness and the execution of disaster drills is critical if our efforts at coordinating an emergency resource task force are to be successful.

[Signature]

William F. Donnelly

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